

**National Bank for Agriculture and Rural Development**

**Subscription to Web Data Services**

**Enhancement of Data  
Analytical Capabilities at NABARD**

**Expression of Interest**

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## SECTION I – INTRODUCTION

1. NABARD is a development financial institution established by the Government of India in 1982. It provides financial and promotional support to agriculture and rural development with a network of 31 Regional Offices.
2. NABARD invites Expression of Interest (EOI) from reputable software development firms specializing in advanced web data services to enhance its data analytical capabilities.
3. Committed to becoming a truly knowledge-based organization, NABARD has already commenced the development of its data warehouse and proactively subscribed to various external data sources, enriching its repository with diverse insights. **The software service facilitates content extraction from websites, offering extensible data extraction methods, robust data cleaning, diverse content capture, export capabilities, authenticated data and data integrity in compliance with data governance policies.** Integrating advanced web scraping/crawling technologies will broaden data gathering capabilities, enabling informed decision-making and enhanced operational efficiency in agricultural and rural development. Leveraging data analytics, NABARD aims to better fulfil its mandate of fostering inclusive growth and sustainable development in rural India.
4. The Original Tender Reference number and date of this is EOI is: NB.DDMABI.HO/084/2024-25 dated 12 August 2024.
5. The process for subscription to web data service will be a Two Stage EOI process as follows:

### Expression of Interest (EOI) for Shortlisting

- **Objective:** The EOI objective is to identify and select a vendor aligning well with its goals and purposes of web data services that can query web sites, extract public content from them, and store them in an easily retrievable way. The primary objective of the software service is to meet specific requirements related to dataset management, automated data collection, extensible data extraction methods, data cleaning, diverse content capture, export capabilities, data integrity, efficiency, flexibility, reliability, seamless integration with our data warehouse and visualization tool, and compliance with governance policies.
- **Evaluation Criteria:** The main evaluation criteria will be assessing the past experience in development and management of such software. The company shall be evaluated based on the proposed functional & technical

solutions for web data service where NABARD will select the company on the minimum eligibility criteria laid out in Section IV and Section V.

- **Disclaimer for Bidders:** Bidders who have developed and implemented Web Data Service/Web Crawler/Scraper service and provided end to end solutions and contributed to the development sector for more than 5 years only are invited to participate and submit their EOI.

**Note: The criteria related to prior experience may be relaxed for suitable start-ups**

6. Expression of Interest (EOI) is to be submitted online on GEM Portal / CPP Portal (<https://eprocure.gov.in> ) by the Bidders who:
  - a. Meet the eligibility criteria as set out in "SECTION IV".
  - b. Agree to abide by all the other terms and conditions in this EOI document.
  
7. **Selection:** NABARD will establish a committee tasked with the responsibility of shortlisting potential vendors.
  - a. The shortlisted vendors will then be invited to submit their commercials.
  - b. Following the evaluation of these commercials and consideration of the cost of services offered, the final selection will be made.

**SECTION II – SCHEDULE OF EVENTS**

<b>SN</b>	<b>Event</b>	<b>Date</b>
1.	Publishing of EOI on NABARD website and GEM Portal / CPP Portal	12/08/2024
2.	Last date and time for receipt of queries (through emails only) for clarification from applicants	16/08/2024 (3 PM)
3.	Date and time of Pre-bid meeting	19/08/2024 (3 PM)
4.	Last Date and Time for EOI Submission along with all supporting documents.	10/09/2024 (5 PM)
5.	Opening of EOIs	12/09/2024 (9 AM)

## SECTION III- SCOPE OF WORK

### 1. Purpose/ Objectives:

- NABARD is undergoing a significant digital transformation to improve operational efficiency and decision-making. Central to this effort is establishing a robust data warehouse infrastructure, ensuring data quality and utilizing advanced analytics. Initiatives like a Self-Service Portal promote transparency, empowering stakeholders with comprehensive insights for informed decision-making and risk management.
- NABARD has incorporated external data into data warehouse from sources such as RBI, GOI, Nexensus and CMIE. Various reports from esteemed sources like ICRA, CRISIL, ICRIER, and RBI, which are frequently referenced, have also been made accessible.
- NABARD has decided to subscribe to a web crawler/ scraper service to enhance data availability, gathering information systematically from online sources. This abundance of data empowers departments, facilitating better decision-making through comprehensive insights and analytics, as well as reducing the time and cost efforts.
- The web data service should collect and analyse vast amounts of publicly available data from diverse sources.
- The service should provide ready-made datasets in JSON or CSV formats collected via scraping, simplifying dataset browsing and selection. It should seamlessly integrate with Data Centre, ISP, Residential, and Mobile proxies, enabling consumer-focused data viewing and collection with effortless configuration management.
- Robust data management tools are essential for organizing, storing, and retrieving crawled data efficiently. The service should offer compatibility with various data storage solutions, ensuring seamless integration with existing systems and workflows.
- Performance optimization is vital for efficient data retrieval and processing. The service should be optimized to minimize latency and maximize throughput, enabling timely access to relevant information. This optimization is particularly important in dynamic online environments where data sources may change frequently or contain vast amounts of data.
- It should ensure high data quality, uptime, and support, while complying with governance policies and implementing robust security measures for data privacy and regulatory compliance.

In brief, NABARD is seeking a vendor **to provide web data service capable of managing data collection, cleaning, analysis, supporting various input and output**

**formats, ensuring data integrity, integrating with our own Data warehouse and visualization tools like powerBI while complying with data governance policies and implementing robust security measures for data privacy and regulatory compliance.**

## **2. Requirements of Web Data Service for NABARD:**

Presented below is a suggested set of requirements which are required to be fulfilled by the vendor. We welcome suggestions from the vendors. The output will be designed by vendor and guided by DDMABI at NABARD.

<b>i. Data Gathering and Coverage Analysis</b>	<ul style="list-style-type: none"> <li>• The software should be able to collect and analyse large volumes of data freely available on the internet. It should support data feeds from various sources such as news websites, social networks, blogs, forums, and database repositories.</li> <li>• The data gathered by web crawlers be analysed to extract valuable insights and patterns</li> </ul>
<b>ii. Efficient</b>	<ul style="list-style-type: none"> <li>• Utilizes no-code solutions, reducing the need for coding expertise and minimizing resource requirements.</li> <li>• Requires fewer resources due to streamlined processes, resulting in cost savings and improved efficiency.</li> </ul>
<b>iii. Flexible</b>	<ul style="list-style-type: none"> <li>• Offers premade solutions that can be easily implemented and customized according to specific requirements.</li> <li>• Scalable architecture allows for expansion as data needs grow, ensuring flexibility to adapt to changing demands.</li> </ul>
<b>iv. Third Party Integration</b>	<ul style="list-style-type: none"> <li>• Seamless integration capabilities are essential, ensuring compatibility with existing systems and workflows without disruptions.</li> </ul>
<b>v. Reliable</b>	<ul style="list-style-type: none"> <li>• Provides the highest quality data through rigorous quality assurance measures, ensuring accuracy and reliability.</li> <li>• Offers better uptime to ensure continuous access to data, along with faster data retrieval for improved decision-making.</li> <li>• Delivers better support services, including timely assistance and troubleshooting, enhancing overall reliability and user satisfaction.</li> </ul>

<b>vi. Data Verification Mechanisms</b>	<b>Quality</b> <ul style="list-style-type: none"> <li>• Implement mechanisms for verifying the quality and accuracy of crawled data, including validation checks and data cleansing procedures.</li> </ul>
<b>vii. Flexibility Customization</b>	<b>for</b> <ul style="list-style-type: none"> <li>• Offer flexibility for customizing the crawler's behaviour and adapting to specific requirements or changes in data sources.</li> </ul>
<b>viii. Dataset Management</b>	<ul style="list-style-type: none"> <li>• Ready-made datasets available in JSON or CSV formats.</li> <li>• Structured bulk data collected using scraping technology.</li> <li>• Ability to browse and select datasets based on user requirements.</li> </ul>
<b>ix. Automated Collection</b>	<b>Data</b> <ul style="list-style-type: none"> <li>• Data Collector to streamline and automate data collection processes.</li> <li>• Zero infrastructure requirements, enabling users to initiate data collection without additional setup.</li> <li>• Maximum flexibility to schedule, pause, resume, and customize data collection tasks.</li> <li>• Monitoring and reporting features to track the progress and status of data collection activities.</li> </ul>
<b>x. Inbuilt Extraction Capability</b>	<b>Data</b> <ul style="list-style-type: none"> <li>• Ability to access publicly available data.</li> <li>• Proxy Manager for efficient management and utilization of proxy networks.</li> <li>• Search Engine Crawler with built-in crawling and unblocking capabilities for publicly available data.</li> <li>• Customizable extraction settings to tailor data extraction based on specific requirements.</li> </ul>
<b>xi. Content Aggregation</b>	<ul style="list-style-type: none"> <li>• Should be able to aggregate content from multiple sources to create comprehensive databases or directories</li> </ul>
<b>xii. Availability</b>	<ul style="list-style-type: none"> <li>• Integration with Data Center, ISP, Residential, and Mobile proxies.</li> <li>• Option to select proxy types based on the user's needs.</li> <li>• Seamless integration of proxies to view and collect data from a consumer perspective.</li> <li>• Configuration settings to manage and switch between different proxy options easily.</li> </ul>



<b>xiii. Security and Compliance</b>	<ul style="list-style-type: none"> <li>• Ensures transparency and compliance with data governance policies, adhering to legal and ethical standards.</li> <li>• Implements robust security measures to protect sensitive data, ensuring privacy and compliance with regulatory requirements.</li> </ul>
<b>xiv. Support and Maintenance</b>	<ul style="list-style-type: none"> <li>• The vendor must provide adequate technical support and maintenance services to address any issues or concerns related to the crawler service.</li> <li>• Support should be available during business hours and include provisions for emergency support if required.</li> </ul>
<b>xv. Regular Updates and Enhancements</b>	<ul style="list-style-type: none"> <li>• Commit to delivering regular updates and enhancements to the web crawler service to incorporate new features, improvements, and optimizations based on user feedback and evolving requirements.</li> </ul>
<b>xvi. Data Authenticity</b>	<ul style="list-style-type: none"> <li>• Web Data service should ensure that the data collected is authentic and not fake.</li> </ul>
<b>xvii. Cross-Referencing with Trusted Sources</b>	<ul style="list-style-type: none"> <li>• Cross-reference the crawled data with information from reputable and authoritative sources. Consistency with trusted sources enhances confidence in the authenticity of the collected data.</li> </ul>

**The solution should:**

1. Allow NABARD to perform independent analysis on the data received from the web crawler on its centralized server.
2. Be agile to support integration with existing applications and upcoming applications, along with future upgrades, through APIs/web services etc.
3. Ensure parameterization for adaptable data management, meticulous data quality verification, optimized performance, unwavering reliability, and flexibility, all while upholding governance policies and enforcing stringent security measures to safeguard data privacy and regulatory compliance. Additionally, offer comprehensive support and maintenance services to guarantee uninterrupted operation.

NABARD encourages all Vendors to bring additional innovative ideas and/or solutions that result in cost and operational efficiencies or improvements while enhancing the services that NABARD provides for rural development and prosperity.

### 3. Deliverables for Web Data Service

- i. **Performance Optimization:** Optimize the crawler's performance to ensure efficient data retrieval and processing, minimizing latency and maximizing throughput.
- ii. **Reliability Assurance:** Guarantee the reliability of the crawler service with built-in fault tolerance mechanisms, error handling, and failover capabilities to ensure uninterrupted operation.
- iii. **Flexibility for Customization:** Offer flexibility for customizing the crawler's behaviour and adapting to specific requirements or changes in data sources. Web data service upgrades/enhancements.
- iv. **Comprehensive Support and Maintenance:** Provide ongoing support and maintenance services to address any issues, bugs, or updates related to the web crawler service. Ensure timely responses to inquiries and proactive monitoring for optimal performance.
- v. **Documentation and Training Materials:** Furnish comprehensive documentation, user guides, and training materials to assist users in utilizing the web crawler service effectively and efficiently.
- vi. **Regular Updates and Enhancements:** Commit to delivering regular updates and enhancements to the web crawler service to incorporate new features, improvements, and optimizations based on user feedback and evolving requirements.
- vii. **Service Level Agreement (SLA):** Define clear service level agreements detailing performance metrics, uptime guarantees, response times for support requests, and escalation procedures for critical issues.
- viii. **Compliance with Governance Policies and Security Measures:** Ensure compliance with legal and ethical guidelines, data privacy regulations (e.g., GDPR, CCPA), and website access policies (e.g., robots.txt). Implement robust security measures to protect against data breaches and unauthorized access, including encryption, authentication, and access control features. Compliance and security are essential for maintaining trust and integrity in data collection practices.
- ix. **Data Quality Verification Mechanisms:** Implement mechanisms ensuring the accuracy and reliability of crawled data through validation checks and data cleansing procedures.
- x. **Performance Optimization:** Optimize the crawler's performance for efficient data retrieval and processing, minimizing latency and maximizing throughput.
- xi. **Configurable Crawler Framework:** Provide a customizable crawler framework that allows parameterization for adjusting crawling parameters such as frequency, depth, scope, and target sources.
- xii. **Data Management Tools:** Include robust data management tools for organizing, storing, and retrieving crawled data efficiently. Ensure compatibility with various data storage solutions.

#### 4. Proposed Timeline and deliverables for Web Data Service:

It is expected that the bidder already has standard web data service available with it and the same shall be customised for NABARD as per the requirements mentioned at above. The selected vendor would be required to customize, test and implement the web data service within 35 days' time as per the following schedule:

Sr. No	Task	Schedule
1	Customization of the service as per NABARD requirements	15 days
2	Testing & acceptance of the service	10 days
3	Implementation	10 days

#### Timeliness:

Timeliness of execution and delivery are very crucial in this development as concurrent software development activities are planned to be executed and the outputs of all these developmental activities are to be periodically integrated to achieve the total system in an incremental method. As such, agreed delivery schedules are of paramount importance and should be strictly adhered to.

**Note: The agency is required to get the application software security audited by Cert-In empanelled vendor after customization. Final acceptance shall be subject to submission of security audit certificate of the final application.**

#### SECTION IV – BIDDER'S ELIGIBILITY CRITERIA

This process is open to all Bidders who fulfil the eligibility criteria as set out below and are in agreement with terms & conditions of this EOI document. The Bidders should furnish documentary evidence supporting the information provided by them as part of the bidding process. EOIs not satisfying the eligibility criteria will be rejected.

SN	Criteria	Supporting Documents to be submitted
1.	<p>The Bidder should be a registered either as-</p> <ul style="list-style-type: none"> <li>• Company registered in India (as defined in Companies Act, 2013)</li> <li>• Partnership Firm (registered under Partnership Act, 1932).</li> <li>• Limited Liability Partnership (registered under Limited Liability Partnership Act, 2008)</li> </ul>	<ul style="list-style-type: none"> <li>• Copy of the Certificate of Incorporation issued by Registrar of Companies or otherwise and full address of the registered office</li> </ul>
2.	<p>a) Start-up should be registered as Tech Start up and should have received DPIIT recognition; It should be in the business of providing IT services and solutions.</p> <p>b) The company or otherwise should be fulfilling all legal compliance of registration of company or otherwise, GST, and others.</p>	<ul style="list-style-type: none"> <li>• If start up, certificate from the DPIIT as expressed in this EOI, declaring compliance with points (b)</li> </ul>
3.	<p>The Bidder should not have been debarred/ blacklisted for corrupt and fraudulent practices by the Govt. of India / State Governments / Regulatory Agencies / PSU/other institutions</p>	<ul style="list-style-type: none"> <li>• Self- declaration to this effect should be provided</li> </ul>
4.	<p>The company or otherwise should be operating in the field of software development /</p>	<ul style="list-style-type: none"> <li>• Copy of the Certificate of Incorporation issued by Registrar of Companies or otherwise</li> </ul>

	software solution for at least last 5 years.	<ul style="list-style-type: none"> <li>Reference Purchase Order/Contract Document</li> </ul>
5.	Fit and Proper	<ul style="list-style-type: none"> <li>Bidder should submit a declaration to the effect as per the format provided in Annexure-IV on its letter head. company's letter head signed by company's authorized signatory</li> </ul>
6.	<p>The average annual financial turnover of the bidder should <b>not be less than ₹ 3.00 Crore during the last three financial years.</b></p> <p><b>The bidder should be a profitable organization for at least two out of last three financial years.</b> Should have <b>positive net worth</b> for last 3 financial years</p>	<ul style="list-style-type: none"> <li>Copy of the audited balance sheets along with profit and loss statement for corresponding years.</li> <li>Certificate of the Chartered Accountant may be provided for latest financial year, in case audited balance sheet isn't available.</li> </ul>

**Note: The criteria related to prior experience (point 4 and 6) may be relaxed for suitable start-ups.**

## SECTION -V MINIMUM ELIGIBILITY CRITERIA FOR WEB DATA SERVICE

The web data service should be compliant with the following checklist as part of the minimum eligibility criteria for the software solution. Bidder must provide active reference link/ **Supporting Document (Report /manual/document may be submitted on company's letterhead and signed by authorized signatory in absence of reference link)** against each criterion. Supporting documents must be made available on the OEM website. EOIs not satisfying the below checklist will be disqualified.

S NO	Criteria	Details	Yes/ No	Remarks
1	Configurability	<ul style="list-style-type: none"> <li>The web crawler service should offer a level of configurability that allows users to adjust parameters such as crawling frequency, depth, scope, and target sources to suit their specific needs.</li> </ul>		
2	Robots.txt Compliance	<ul style="list-style-type: none"> <li>Ability to respect the rules specified in the robots.txt file to avoid crawling restricted areas of websites.</li> </ul>		
3	Data Quality and Authentication Assurance	<ul style="list-style-type: none"> <li>It must include mechanisms to verify and ensure the quality and accuracy of crawled data, employing validation checks and data cleansing procedures to maintain data integrity.</li> <li>Adhere to industry standards and best practices for data authentication, such as ISO/IEC 27001 for information security management. Compliance ensures that data authentication processes are robust and effective</li> </ul>		
4	Performance Optimization	<ul style="list-style-type: none"> <li>The service should be optimized for performance, ensuring efficient data retrieval and</li> </ul>		

		processing to minimize latency and maximize throughput		
5	Reliability	<ul style="list-style-type: none"> <li>It should provide a reliable service with built-in fault tolerance mechanisms, error handling, and failover capabilities to ensure uninterrupted operation and minimize downtime.</li> </ul>		
6	Parsing and Extraction Tools	<ul style="list-style-type: none"> <li>Built-in or compatible tools for parsing HTML, XML, and other web content formats.</li> <li>Ability to extract relevant data from web pages efficiently.</li> </ul>		
7	Scalability	<ul style="list-style-type: none"> <li>Ability to scale horizontally to handle large-scale crawling tasks.</li> <li>Distributed architecture support for parallel processing.</li> </ul>		
8	Robustness and Error Handling	<ul style="list-style-type: none"> <li>Mechanisms to handle errors gracefully, retry failed requests, and log issues encountered during crawling.</li> </ul>		
9	Compliance and Security	<ul style="list-style-type: none"> <li>Compliance with legal and ethical standards related to web crawling, including respect for copyright laws, terms of service of websites, and privacy regulations.</li> <li>Additionally, it should implement robust security measures to protect against data breaches and unauthorized access, ensuring the security and confidentiality of crawled data.</li> </ul>		
10	URL Management	<ul style="list-style-type: none"> <li>Efficient URL management system to handle discovered</li> </ul>		

		URLs, prioritize them, and avoid duplicate crawling.		
11	Monitoring and Logging	<ul style="list-style-type: none"><li>• Implement monitoring and logging mechanisms to track the crawler's performance, detect errors, and troubleshoot issues promptly.</li></ul>		
12	Storage and Indexing	<ul style="list-style-type: none"><li>• Storage infrastructure to store crawled data efficiently and indexing mechanisms to quickly retrieve relevant information.</li></ul>		



## SECTION VI – EOI SUBMISSION PROCESS

- 1. Raising of queries/clarifications on Request for EOI document:** The Bidders requiring any clarification on this document should submit their written queries to email id: [ddmabi@nabard.org](mailto:ddmabi@nabard.org) with cc to [apoorva@nabard.org](mailto:apoorva@nabard.org) and [saurabh.pawar@nabard.org](mailto:saurabh.pawar@nabard.org) . Any suggestions / feedback may also be sent to the above email id. The following numbers may be reached out to in case of any queries.

  1. Mr. Apoorva, AM, DDMABI (022-2653-9920)
  2. Mr. Saurabh Pawar, DA, DDMABI (022-2653-9920)
- 2. Modification in Request for EOI document:** At any time prior to the deadline for submission of EOIs, NABARD may modify any part of this document. Such change(s) ,if any, may be in the form of an addendum/corrigendum and will be uploaded in NABARD's website - <https://www.nabard.org> . All such change(s) will automatically become part of this Request for EOI and will be binding on all Bidders. Interested Bidders are advised to regularly refer the NABARD's URL referred above for any updates.
- 3.** Request for extension of date for submission of EOIs will not be entertained. However, to give prospective Bidders reasonable time to take the amendment into account in preparing their EOIs, NABARD may, at its discretion, extend the last date for the receipt of EOIs. No EOI may be modified subsequent to the last date for receipt of EOIs. No EOI may be withdrawn in the interval between the last date for receipt of EOIs and the expiry of the EOI validity period specified by the Bidder in the EOI.
- 4.** Bidders are advised to study the EOI Document carefully. Submission of the EOI will be deemed to have been done after careful study and examination of all instructions, eligibility norms, terms, and requirement specifications in the EOI document with full understanding of its implications. EOIs not complying with all the given clauses in this EOI document are liable to be rejected. Failure to furnish all information required in the EOI Document or submission of an EOI not substantially responsive to the EOI document in all respects will be at the bidder's risk and may result in the rejection of the EOI.
- 5.** EOI as per details of Section III, IV & V along with Annexures namely Annexure I, Annexure II, Annexure III, Annexure IV, Annexure V and Annexure VI should be submitted along with proof of documents (wherever applicable)
- 6. Submission of EOIs: Detailed EOI has to be submitted at GEM Portal / CPP portal (<https://eprocure.gov.in>) on or before 01 September 2024 at 17:00 Hrs.**

7. NABARD may ask Bidders for clarifications or additional documents/ credentials at its discretion.
8. Opening of EOI – NABARD will convene the EOI opening session on duly notified date 03 September 2024 at 09:00 Hrs.

## **SECTION VII – TERMS & CONDITIONS**

- 1.** Submission of an EOI is evidence of a Bidder's consent to comply with the terms and condition of the EOI process and subsequent bidding process. If a Bidder fails to comply with any of the terms, its bid may be summarily rejected.
- 2.** Wilful misrepresentation of any fact in the EOI will lead to the disqualification of the Bidder without prejudice to other actions that NABARD may take. The EOI and the accompanying documents will become property of NABARD. The Bidders shall be deemed to license, and grant all rights to NABARD, to reproduce the whole or any portion of their product/solution for the purpose of evaluation, to disclose the contents of submission to other Bidders and to disclose and/ or use the contents of submission as the basis for EOI process.
- 3.** NABARD reserves the right to accept or reject any or all EOIs received without assigning any reason therefore whatsoever and NABARD's decision in this regard will be final.
- 4.** NABARD reserves the right to inspect the facilities of the bidder any time during the evaluation stage to verify the genuineness and to ensure the conformity with the proposal submitted.
- 5.** The bidder is required to submit its full profile giving details about organization, experience, technical personnel in the organization, competence, and adequate evidence of its financial standing etc. in the enclosed form which will be kept confidential.
- 6.** No contractual obligation whatsoever shall arise from the EOI process.
- 7.** Any effort on the part of Bidder to influence evaluation process may result in rejection of the EOI.
- 8.** NABARD is not responsible for non-receipt of EOIs within the specified date and time due to any reason including holidays in between.
- 9.** NABARD reserves the right to verify the validity of information provided in the EOIs and to reject any bid where the contents appear to be incorrect, inaccurate or inappropriate at any time during the process of EOI.
- 10.** NABARD reserves the right to recall the EOI at any stage without giving any reasons.
- 11.** It shall be incumbent upon the vendor to ensure that only legally available public data is extracted in accordance with applicable copyright laws and regulations.

**12.** The vendor hereby acknowledges and agrees to undertake complete responsibility for executing thorough data authentication procedures prior to furnishing any information to NABARD. This obligation is intended to safeguard against the dissemination of false, fabricated, or misleading information.

**13.** Bidders shall be deemed to have:

- a. Examined the Request for EOI document and its subsequent changes, if any for the purpose of responding to it.
- b. Examined all circumstances and contingencies, having an effect on their EOI application and which is obtainable by the making reasonable enquiries.
- c. Satisfied themselves as to the correctness and sufficiency of their EOI applications and if any discrepancy, error or omission is noticed in the EOI, the Bidder shall notify NABARD in writing on or before the end date/time.

**14. Public Procurement Policy on Micro and Small Enterprises (MSEs):**

- a. NABARD is governed by provisions of the Public Procurement Policy for Micro and Small Enterprises (MSEs) as circulated by the Ministry of MSME, GoI.
- b. These provisions shall be applicable to Micro and Small Enterprises (MSEs) registered with District Industries Centers or Khadi and Village Industries Commission or Khadi and Village Industries Board or Coir Board or National Small Industries Corporation or Directorate of Handicrafts and Handloom or any other body specified by Ministry of Micro, Small and Medium Enterprises (MSMEs).
- c. Agencies/ Bidders desirous of availing exemptions/ preference under above provisions should submit a copy of proof of Registration as MSEs/ and ownership of the same by SC/ST along with the Expression of Interests (EOIs).

**15.** The bidder shall bear all costs associated with submission of EOI. NABARD will not be responsible or liable for any cost thereof, regardless of the conduct or outcome of the process.

**16.** Bidders must advise NABARD immediately in writing of any material change to the information contained in the EOI application, including any substantial change in their ownership or their financial or technical capacity. Copies of relevant documents must be submitted with their advice.

**17.** Shortlisted Bidders must not advertise/publicize in any form (without prior written permission from NABARD) about their unit having been shortlisted by NABARD.

**18.** NABARD may re-visit any of the conditions of this EOI, before the deadline for submission.

**19.** NABARD shall have the right to cancel the tendering process at any time, without thereby incurring any liabilities to the affected Bidders. Reasons for cancellation, as determined by NABARD in its sole discretion include but are not limited to, the following:

- a. Services contemplated are no longer required.
- b. Scope of work not adequately or clearly defined due to unforeseen circumstance and/or factors and/or new developments.
- c. The project is not in the best interest of NABARD.
- d. Any other reason

**20.** The bidder shall submit Pre-Contract Integrity Pact along with EOI submission (Annexure VI) duly signed by the bidder on each page and witnessed by two persons. The pact shall be stamped as applicable in the State where it is executed. Bids submitted without PRE-CONTRACT INTEGRITY PACT, as per the format provided, shall not be considered for evaluation. The integrity pact to be signed and submitted on Stamp paper of Rs. 200/- or as applicable in the State where it is executed.

**ANNEXURE I - EOI SUBMISSION FORM**

(To be submitted on the letter head of the Agency(s))

Date: \_\_\_\_\_

The Chief General Manager  
Department of Data Management, Analytics, & Business Intelligence,  
National Bank for Agriculture and Rural Development  
3rd Floor, B Wing, C-24, 'G' Block,  
Bandra-Kurla Complex, P.B. No. 8121, Bandra (East),  
Mumbai - 400 051.  
Maharashtra

Dear Sir,

Subject: Submission of the Expression of Interest (EOI) for *selection of a bidder to subscribe to web data service for NABARD*

We, the undersigned, offer to provide services for "*selection of a bidder to subscribe to web data service for NABARD*" in accordance with your Expression of Interest (EOI) dated \_\_\_\_\_. We are hereby submitting our Expression of Interest (EOI).

We hereby declare that all the information and statements made in this Expression of Interest (EOI) are true and accept that any misinterpretation contained in it may lead to our disqualification.

We agree to abide by all the terms and conditions of the EOI document. We understand you are not bound to accept any proposal you receive.

Yours sincerely,

Authorized Signature [In full and initials]: \_\_\_\_\_

Name and Title of Signatory: \_\_\_\_\_

Name of Bidder: \_\_\_\_\_

Address: \_\_\_\_\_

Location: \_\_\_\_\_ Date: \_\_\_\_\_

**ANNEXURE II – BIDDER'S INFORMATION DETAILS**

<b>S. No</b>	<b>Items</b>	<b>Bidder's Response</b>
1.	<b>Basic Information</b>	
	a) Name of the organization	
	b) Name of the contact person	
	c) Registered office Address	
	d) Phone no. of the contact person	
	e) Email address of the contact person	
	f) Website if any, of the organization	
	g) Year of commencement of business	
	h) PAN no.	
	i) TAN no.	
	j) Company Registration Certificate: ROC/DIC/etc	
	l) Service tax registration No. / GST No.	
	m) Name of the proposed Web Data Service for this EOI	
2	Details of Promoters/ Director/ Partners' (in case of partnership)	
	Name	
	Address	
	Mobile No.	
3	Location of competency/development centre and number of professionals	
4	<i>Net profits (In Rupee Crore) in any one of the 3 financial years:</i>	
	<i>For 2022-2023</i>	
	<i>For 2021-2022</i>	
	<i>For 2020-2021</i>	
5	<i>Annual turnover (in Rupee Crore) of the 3 financial years</i>	
	<i>For 2022-2023</i>	
	<i>For 2021-2022</i>	
	<i>For 2020-2021</i>	

**Authorized Signatory:**

Name of the Authorized Signatory:

Date:

Place:

Seal:



## ANNEXURE III – PROJECT DETAILS

(To be submitted separately for each project)

Details of project undertaken by the bidder in BFSI / Government / PSU / Private Sector (Attach Copy of Purchase orders/ any documentary evidence) (One sheet for each Project should be submitted)

Project no.: .....

SN	Items	Mandatory (Y/N)	Bidder's Response
1.	Name of Web Data service implemented	Y	
2	Client name	Y	
3	Sector (CSR/NPOs/BFSI/Govt/PSU/Private Sector)	Y	
4	Location of client along with contact person, contact no and email id	Y	
5	a. Date of Purchase Order received for the project b. Date of Commencement of Contract: c. Status of the Project (Ongoing/Completed.): d. Date of Completion of the project (if applicable):	Y	
6	Brief Details of the project	Y	
7	Contract Amount (in Rupees Lakhs)	Y	
8	Any other relevant information including reason for delay if any	N	

Note: The bidder should give the above information in this format only.

**Authorized Signatory:**

Name of the Authorized Signatory:

Date:

Place:

Seal:

**ANNEXURE IV - NON-BLACKLISTING / NON –DEBARMENT DECLARATION**

(On the Organization's letterhead)

**Part A. In the case of a Proprietary Concern:**

I hereby declare that neither I in my personal name or in the name of my Proprietary Concern M/s. \_\_\_\_\_ which is submitting the accompanying Bid/Tender nor any other concern in which I am proprietor nor any partnership firm in which I am involved as a Managing Partner have been placed on blacklist/debarred since 01.04.2019 declared by any Bank, Financial Institution, Govt.'s Vendor Blacklist or debarred except as indicated below:

(Here give particulars of blacklisting/debarment and in absence thereof state "NIL")

**Part B. In the case of a Partnership Firm:**

We hereby declare that neither we, M/s. \_\_\_\_\_, submitting the accompanying Bid/Tender nor any partner involved in the management of the said firm either in his individual capacity or as proprietor or managing partner of any firm or concern have or has been placed on blacklist/debarred since 01.04.2019 declared by any Bank, Financial Institution, Govt's Vendor Blacklist or debarred, except as indicated below

(Here give particulars of blacklisting/debarment and in the absence thereof state "NIL")

**Part C. In the case of Company:**

We hereby declare that we have not been placed on any blacklist/debarred since 01.04.2019 declared by any Bank, Financial Institution, Govt's Vendor Blacklist or debarred, except as indicated below:

(Here give particulars of blacklisting/debarment and in the absence thereof state "NIL")

\* We hereby declare that we have not withdrawn any bid after being selected as L1

It is also understood that if this declaration is found to be false in any particular, NABARD shall have the right to reject my/our bid, and if the bid has resulted in a contract, the contract is liable to be terminated.

Place: Signature of Bidder: \_\_\_\_\_

Date: Name of Signatory: \_\_\_\_\_

**ANNEXURE V- CHECKLIST**

<b>Check list of enclosure:</b>		
1	All supporting documents required in <u>Annexure -I</u> Minimum Eligibility Criteria of SI	YES/NO
2	Annexure-I attached	YES/NO
3	Annexure-II attached	YES/NO
4	Annexure-III attached	YES/NO
5	Annexure-IV attached	YES/NO
6	Annexure –V attached	YES/NO
7	Annexure –VI attached	YES/NO
11	Signed copy of EOI document (All pages)	YES/NO
12	Any other (Please specify)	YES/NO

## ANNEXURE VI - PRE-CONTRACT INTEGRITY PACT

(To be executed on Non-Judicial Stamp Paper of Rs.200/-)

Between

**National Bank for Agriculture and Rural Development (NABARD)** hereinafter referred to as **“The Buyer”**

And

..... hereinafter referred to as **“The Vendor”**

### **Preamble**

The Buyer intends to award, under laid down organizational procedures, contract/s for ..... The Buyer values full compliance with all relevant laws of the land, rules, regulation, and economic use of resources and of fairness /transparency in its relations with its Vendor(s) and/or Contractor(s).

In order to achieve these goals, the Buyer will appoint Independent External Monitors (IEMs) who will monitor the tender process and the execution of the contract for compliance with the principles mentioned above.

### **Section 1 – Commitments of the Buyer**

- (1) The Buyer commits itself to take all measures necessary to prevent corruption and to observe the following principles:
  - a. No employee of the Buyer, personally or through family members, will in connection with the tender for, or the execution of a contract, demand, take a promise for or accept, for self or third person, any material or immaterial benefit which the person is not legally entitled to.
  - b. The Buyer will, during the tender process treat all Vendor(s) with equity and reason.  
The Buyer will, in particular, before and during the tender process, provide to all Vendor(s) the same information and will not provide to any Vendor(s) confidential / additional information through which the Vendor(s) could obtain an advantage in relation to the tender process or the contract execution.
  - c. The Buyer will exclude from the process all known prejudiced persons.
- (2) If the Buyer obtains information on the conduct of any of its employees which is a criminal offence under the IPC/PC Act, or if there be a substantive suspicion in this regard, the Buyer will inform the Chief Vigilance Officer and in addition can initiate disciplinary actions.

### **Section 2 – Commitments of the Vendor(s)/Contractor(s)**

- (1) The Vendor(s) / Contractor(s) commit themselves to take all measures necessary to prevent corruption. The Vendor(s) / Contractor(s) commit themselves to observe the following principles during participation in the tender process and during the contract execution:

- a. The Vendor(s) / Contractor(s) will not, directly or through any other person or firm, offer, promise or give to any of the Buyer's employees involved in the tender process or the execution of the contract or to any third person any material or other benefit which he/she is not legally entitled to, in order to obtain in exchange any advantage of any kind whatsoever during the tender process or during the execution of the contract.
- b. The Vendor(s)/Contractor(s) will not enter with other start-ups/vendors into any undisclosed agreement or understanding, whether formal or informal. This applies in particular to prices, specifications, certifications, subsidiary contracts, submission or non-submission of Bids or any other actions to restrict competitiveness or to introduce cartelization in the bidding process.
- c. The Vendor(s)/Contractor(s) will not commit any offence under the relevant IPC/PC Act or any other applicable anti-corruption laws; further the Vendor(s) / Contractor(s) will not use improperly, for purposes of competition or personal gain, or pass on to others, any information or document provided by the Buyer as part of the business relationship, regarding plans, technical proposals and business details, including information contained or transmitted electronically.
- d. The Vendor(s)/Contractor(s) of foreign origin shall disclose the name and address of the Agents/representatives in India, if any. Similarly, the Vendor(s)/Contractors(s) of Indian Nationality shall furnish the name and address of the foreign Buyers, if any.
- e. The Vendor(s) /Contractor(s) will, when presenting their Bid, disclose any and all payments made, is committed to or intends to make to agents, brokers or any other intermediaries in connection with the award of the contract.
- f. Vendor(s) /Contractor(s) who have signed the Pre- Contract Integrity Pact shall not approach the Courts while representing the matter to IEMs and shall wait for their decision in the matter.

(2) The Vendor(s) /Contractor(s) will not instigate third persons to commit offences outlined above or be an accessory to such offences.

### **Section 3 – Disqualification from tender process and exclusion from future contracts**

If the Vendor(s) /Contractor(s), before award or during execution has committed a transgression through a violation of Section 2, above or in any other form which put their reliability or credibility in question, the Buyer is entitled to disqualify the Vendor(s) /Contractor(s) from the tender process.

### **Section 4 – Compensation for Damages**

- (1) If the Buyer has disqualified the Vendor(s) from the tender process prior to the award according to Section 3, the Buyer is entitled to demand and recover the damages equivalent to Earnest Money Deposit/Bid Security.
- (2) If the Buyer has terminated the contract according to Section 3, or if the Buyer is entitled to terminate the contract according to Section 3, the Buyer shall be entitled to demand and recover from the Contractor liquidated damages of the Contract value or the amount equivalent to Performance Bank Guarantee.

### **Section 5 – Previous transgression**

- (1) The Vendor declares that no previous transgressions occurred in the last three years with any other Company in any country conforming to the anti-corruption/ Transparency International (TI) approach or with any Public Sector Enterprise in India/ Undertaking in India or any Government Department in India.
- (2) If the Vendor makes incorrect statement on this subject, he can be disqualified from the tender process and/or an action for his exclusion may taken and/or he shall be liable for compensation of such damages that are incidental to such transgression mentioned herein.

### **Section 6 – Equal treatment of all start-ups/vendors /Contractors/ Subcontractors**

- (1) In case of sub-contracting, the Contractor shall take the responsibility of the adoption of Pre- Contract Integrity Pact by the sub-contractor and shall submit the same to the Buyer before contract signing.
- (2) The Buyer will enter into agreements with identical conditions as this one with all start-ups/vendors and Contractors.
- (3) The Buyer will disqualify from the tender process all start-ups/vendors who do not sign the Pact or violate its provisions.

### **Section 7 – Criminal charges against violating Vendor(s)/Contractor(s) / Subcontractor(s)**

If the Buyer obtains knowledge of conduct of a Vendor, Contractor or Subcontractor, or of an employee or a representative or an associate of a Vendor, Contractor or Subcontractor which constitutes corruption, or if the Buyer has substantive suspicion in this regard, the Buyer will inform the same to the Chief Vigilance Officer.

### **Section 8 – Independent External Monitor**

- (1) The Buyer appoints competent and credible Independent External Monitor ("**Monitor**") for this Pre- Contract Integrity Pact after approval by the Central Vigilance Commission. The task of the Monitor is to review independently and objectively, whether and to what extent the parties comply with the obligations under this agreement.

The Independent External Monitor appointed for NABARD is:

1. Dr. Sanjay Kumar Panda, IAS (Retd)  
515, Ward No.3  
Sideshwar Sahi  
Cuttack City, Cuttack district  
Odisha 753 008  
Email: sanjaypandaias@gmail.com
2. Shri Jagdeep Kumar Ghai, P&TA, FS (Retd)  
Falt 1032, A Wing, Vanashree Society  
Sector 58 A&B, Palm Beach Road  
Nerul, Navi Mumbai – 400706

Email: jkghai@gmail.com

- (2) The Monitor is not subject to instructions by the representatives of the parties and performs his/her functions neutrally and independently. The Monitor would have the right to access all Contract documents, whenever required. It will be obligatory for him / her to treat the information and documents of the start-ups/vendors /Contractors as confidential. He / she reports to the Chairman, NABARD.
- (3) The Vendor(s)/Contractor(s) accepts that the Monitor has the right to access without restriction to all Project documentation of the Buyer including that provided by the Contractor. The Contractor will also grant the Monitor, upon his/her request and demonstration of a valid interest, unrestricted and unconditional access to their project documentation. The same is applicable to Sub-contractors.
- (4) The Monitor is under contractual obligation to treat the information and documents of the Vendor(s) /Contractor(s) / Sub-contractor(s) with confidentiality. The Monitor has also signed declarations on 'Non-disclosure of Confidential Information and of 'Absence of Conflict of Interest'. In case of any conflict of interest arising at a later date, the IEM shall inform Chairman, NABARD and recuse himself/herself from that case.
- (5) The Buyer will provide to the Monitor sufficient information about all meetings among the parties related to the Project, provided such meetings could have an impact on the contractual relations between the Buyer and the Vendor/Contractor/Sub-Contractor. The parties offer to the Monitor the option to participate in such meetings.
- (6) As soon as the Monitor notices, or believes to notice, a violation of this agreement, he/she will so inform the Management of the Buyer and request the Management to discontinue or take corrective action, or to take other relevant action. The Monitor can in this regard submit non-binding recommendations. Beyond this, the Monitor has no right to demand from the parties that they act in a specific manner, refrain from action or tolerate action.
- (7) The Monitor will submit a written report to the Chairman, NABARD within 8 to 10 weeks from the date of reference or intimation to him by the Buyer and, should the occasion arise, submit proposal for correcting problematic situations.
- (8) If the Monitor has reported to the Chairman, NABARD, a substantiated suspicion of an offence under the relevant IPC/PC Act or any other statutes/laws, and the Chairman NABARD has not, within reasonable time, taken visible action to proceed against such offence or reported it to the Chief Vigilance Officer, the Monitor may also transmit this information directly to the Central Vigilance Commissioner.
- (9) The word '**Monitor**' would include both singular and plural.

#### **Section 9 – Pact Duration**



This Pre- Contract Integrity Pact begins when both parties have legally signed it. It expires for the Contractor 12 months after the last payment under the contract and for all other third party/OEM Vendors after 6 months. Any violation of the same would entail disqualification of the start-ups/vendors and exclusion from future business dealings.

If any claim is made/lodged during this time, the same shall be binding and continue to be valid despite the lapse of this pact as specified above, unless it is discharge/determined by the Chairman of NABARD.

**Section 10 – Other provisions**

- (1) This agreement is subject of Indian Laws, place of performance and jurisdiction is the Head Office of the Buyer, i.e. Mumbai.
- (2) Changes and supplements as well as termination notices need to be made in writing. Side agreements have not been made.
- (3) If the Contractor is a consortium, this agreement should be signed by all consortium members.
- (4) Should one or several provisions of this agreement turn out to be invalid, the remainder of this agreement remains valid. In this case, the parties will strive to come to an agreement to their original intentions.
- (5) Issues like Warranty/Guarantee etc. shall be outside the purview of IEMs.
- (6) In the event of any contradiction between the Integrity Pact and its Annexure, if any, the Clause in the Integrity Pact will prevail.

BUYER  
 Name of the Officer  
 Designation  
 NABARD

Vendor  
 Chief Executive Officer  
 Organisation

Witness  
 1. \_\_\_\_\_  
 2. \_\_\_\_\_

Witness  
 1. \_\_\_\_\_  
 2. \_\_\_\_\_